

**GREAT SANKEY PARISH COUNCIL**  
**COMMUNITY PROJECTS Committee**  
Minutes of meeting held Thursday 7<sup>th</sup> March 2024  
In Tim Parry Community Centre

**Present**      N. Catlow                      A.Morley  
                  N. Cotter                     L.Brereton  
                  P.Watson  
                  A. Nugent

**1. To receive apologies for unavoidable absence.**

No apologies received.

**2. To approve the Minutes of Previous Meeting 18/01/24**

The draft minutes were moved and accepted.

*CPC/2024/04 Minutes of the meeting held on 18<sup>th</sup> January 2024 were approved.*

**3. Jake Liken, Communities Producer from Culture Warrington to present on the Place Partnership Programme and how they will be engaging with the Hong Kong community in Great Sankey.**

Cllr A Morley informed the committee that Jake Liken would be attending the meeting on-line through Microsoft teams.

BT have recently moved the Parish Council's Wi-Fi onto a digital service and unfortunately we couldn't connect to the Wi-Fi.

The committee apologised and suggested to Jake Liken that he could attend the next meeting.

**4. To receive an update on the Tim Parry Community Café project.**

The first meeting held on 27<sup>th</sup> February 2024 to launch the Friends Group was well attended.

Three individuals volunteered for the roles of Chairman, Treasurer and Secretary.

A second meeting is due to be held on 8<sup>th</sup> March 2024 to discuss setting up a bank account and date of opening the café.

The volunteers have discussed potentially opening the café during the easter weekend.

It was suggested that the Friends Group could set-up their own Facebook page to advertise the café and volunteer roles.

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It was also noted that the Friends Group could apply for funding through the Warrington Charity Trust and also UKSPF who supply funding grants for smaller groups.

**5. To receive an update on the Marina Park Residents meeting.**

A residents meeting with Borough and Parish Councillors has been arranged for 20<sup>th</sup> March 2024.

A quote of £60 to print 500 flyers to advertise the meeting was submitted. The Committee agreed to accept the quote.

*CPC/2024/04 CPC accepted the quote from Lime Print solutions of £60 to print 500 A5 leaflets to advertise the residents meeting being held on 20<sup>th</sup> March 2024.*

**6. To receive an update on Great Sankey Summer Fun Day and to discuss.**

- Volunteers
- Site Plan
- Set-up

The Community Project Committee have committed to volunteering to assist with Marshalling of this year's event.

The item has been put on the Parish Council's Agenda to ask the full Council for Marshalling support and to identify who is available to volunteer.

It was agreed that individuals who will be standing in the upcoming elections will be invited to support this year's event and ascertain who is available to volunteer to Marshall.

Volunteer marshalling positions will also be advertised on the Parish Council's Facebook page and Warrington Voluntary Action website.

A copy of the hand drawn Fun Day site plan is to be e-mailed to Cllr A Morley who will produce the plan on a software programme.

It was agreed that quotes should be obtained for a photographer to take pictures of the event.

Cllr Catlow volunteered to pick up and drop off the barrier key to Dakota Park from WBC and will also be the contact for the Fairground company to liaise with regarding setting up the day before the Fun Day.

It was noted that site set-up will be discussed at May's Community Project Committee meeting, which will be a one item agenda meeting to fully plan for the Fun Day.

**7. Christmas 2024**

It was agreed to put this item agenda on hold until after the May elections.

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**8. To set time and date for next meeting.**

Date of next Community Project Committee Meeting is Thursday 23<sup>rd</sup> May 2024 at 7pm at Tim Parry Community Centre. This will be to discuss and plan Great Sankey Summer Fun Day 2024.